



## Kingsclere Parish Council

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23<sup>rd</sup> July

**SUMMONS** issued under LGA 1972, Sch 12 para 10(2)

Councillors a Meeting of Kingsclere Parish Council will be held on **Monday 29<sup>th</sup> July at 7:30pm at The Main Hall, The Village Club**, at which your attendance is required.

- Clerk to the Council

### Agenda of the Ordinary Meeting of Kingsclere Parish Council

1. Apologies
2. Declarations of interest
3. Minutes – to accept as a true record:-
  - 3.1. Minutes of Ordinary [Meeting 24<sup>th</sup> June 2025](#)
  - 3.2. Minutes of Finance and Establishment [Meeting Monday 15<sup>th</sup> July 2024](#)
4. **Questions from the Public – to receive questions, planning representations, or comments.**  
*The meeting will be suspended for a maximum of 15 minutes and each member of the public will be allowed no more than 3 minutes to speak. No decisions can be made by the Council during this time. After this period the meeting will be resumed, and members of the public may only speak when invited to do so. Members of the public are welcome to stay for the remainder of the meeting.*
5. **Chairman's Remarks**
6. **Clerk's Report**
7. **Request from allotment holders to hold Produce Pizza Evening / Wine Tasting** in the Orchard or Allotments – looking for permission in principle for later date
8. **S106 Spend Open Spaces** – deadline has past need to consider spending £384.75 Open Spaces improvement such as a bench
9. **Support for KRFC application to BDBC for Community Infrastructure Grant**
10. **Holding Field - Request from KRFC** to use the field for 10 hours Touch Rugby 24<sup>th</sup> August
11. **Kingsclere Charities** – to Appoint and confirm Melanie Prater as the second KPC Nominated Trustee to Kingsclere Charities
12. **Christmas Lights** – changing to a metered supply update
13. **Square Bus Shelter**– broken panel replacement cost £305.46 for glass, Installation is £1170 plus VAT discussion regarding replacement
14. **Allotments** - dispute over plot measurements / boundaries and update on inspections
15. **County Councillor** – to bring forward County matters
16. **Borough Councillor** – to bring forward Borough matters
17. **Health and Safety – to raise any health and safety concerns-**
  - 17.1. Risk Assessments due
  - 17.2. The Dell Play Area – B&D Report
18. **KPC Full Council Meeting Location for 30<sup>th</sup> September** – Main Hall in Village Club is unavailable Kingsmill Room of St Mary's is provisionally booked – to approve location
19. **[Biodiversity Policy](#)** – Adoption of The Biodiversity Policy discussed at June OM

Distribution: Cllrs: D Conquest; S Gaines; H Jonas; C Mussett; N Peach and R Peach;

Borough Cllrs: D Conquest; M Bound and K Morrow. County Cllr: T Thacker.

Copies to: Police Liaison; Newbury News; Noticeboard; Website: [www.kingsclere-pc.org.uk](http://www.kingsclere-pc.org.uk).

**20. Planning Matters and Neighbourhood Plan Updates**

- 20.1. [24/01294/FUL](#) Flats 4 /5 /6 Barton House George Street
  - 20.2. [24/01133/LBC](#) 15 Swan Street Removal of Mezzanine floor to rear
  - 20.3. [24/01061/FUL](#) The Old House Rectory Lane Wolverton 2/3 of house for Holiday Lets 180 nights pa.
  - 20.4. [24/01524/LBC](#) 37 Swan Street, Conservatory and WC
  - 20.5. [T/00354/24/TCA](#) 37 Swan Street Various Tree works
  - 20.6. [24/01428/HSE](#) 44 Garrett Close, Demolish Conservatory and erect single storey rear extension along with garden room and pergola
  - 20.7. [24/01657/ADV](#) The Star – signage boards various
  - 20.8. **Neighbourhood Plan** - update if required
- 21. Grant Request Kingsclere Community Association** £269 Speakers and Stands for Summer of Fun
- 22. Training invoice** Retrospective approval introduction to Finance for the Clerk HALC £48 plus VAT
- 23. Fallen Tree on the Track to the Dell** – Ratify emergency expenditure to clear the track - £100 Plus VAT – Clerk arranged clearance the day it was reported blocking the access 17/7/24. Debris could not be removed on the day
- 24. Approval of Income & Expenditure** – to consider & approve accounts paid/presented for payment
- 25. Approval of Quarterly Bank Reconciliation**
- 26. Matters for Future Consideration** – to note any items raised in Questions from the Public to include on future agendas
- 27. To Consider the Date of Next Meeting** – the next ordinary meeting will be held on Monday 30<sup>th</sup> September at 7:30pm in the **Kingsmill Room St Marys Church** (subject to confirmation at this evening's meeting). The Village Club is unavailable.